



TIMOTHY

CHRISTIAN SCHOOL

Position Title:	Nurse
Position Summary:	Maintains school wide health records and provide immediate assistance to student health needs.
Position Supervisor:	Head of School
Position Responsibilities:	<ul style="list-style-type: none"> • Evaluates and maintains health and immunization records on all students in compliance with NJ State requirements. • Notifies parents of deficiencies in health records and provisional admittance status • Conducts annual health screening in compliance with NJ State standards including: ht., wt., and BP grades K4-12, hearing and vision grades K4-4,6,8,10 and all new students, biennial scoliosis screening students 10-18 years of age and all new students in that age group • Evaluates injuries and illnesses occurring at school, administers first aid, contacts parents, and refers MD for treatment as necessary • Annually requests and maintains MD orders and parent written permission for administration of medications • Administers medications • Maintains care plans and cares for chronic medical conditions • Maintains confidential medical list • Completes and files annual NJ State immunization report by Feb. 1 • Evaluates records to determine need for Mantoux testing for staff and students • Maintains emergency contact forms on each student with annual health and medical updates on reverse side • Assesses cases and makes arrangements for a nurse to accompany children with special needs on class trips • Maintains records of daily incidents and visits to the nurses' office • Arranges for and teaches special chapels or classes on health related issues as the need arises • Teaches dental hygiene class to the first grade • Teaches menstrual class to fourth and fifth grade girls • Teaches annual blood borne pathogens, asthma, child abuse reporting, and epi-pen training class to staff and maintains appropriate records • Assesses and makes recommendations, with administration, for maintaining a safe and healthy school environment • Screens students for pediculosis when appropriate, and follows protocol for notifying parents and treating the environment • Obtains appropriate supplies for the nurses' office • Completes and files accident reports as necessary • Notifies parents of communicable diseases in the classroom • Follows procedures for reportable diseases in accordance with State Sanitary Code • Informs teachers of medical needs in his/her classroom • Arranges for medical waste pick-up • Completes annual summary of care report for Educational Services

	<p>Commission of New Jersey</p> <ul style="list-style-type: none"> • Attends Educational Services Commission meetings as scheduled • Assures that parental consent signed annually for Chapter 226 nursing services • Availability to provide nursing services for summer programs
Position Qualifications:	<ul style="list-style-type: none"> • The employee must have received Jesus Christ as his/her personal Savior and believe the Bible is God's Word and standard for daily living. • The employee shall support the doctrinal position of TCS and will abide by the Standard of Conduct. • The employee shall be in fellowship with a local church that has a doctrinal position consistent with that of TCS and support its ministry through regular attendance and participation. • A current and valid RN license in the state of NJ is required • Current Health Care Provider CPR earned • Must have personal professional malpractice insurance, the premium of which will be covered by the school

All interested parties should contact Robin DiFiore at rdifiore@timothychristian.org.

Please email a copy of your resume with a cover letter.